

HUMAN RESOURCES OFFICE - CALIFORNIA NATIONAL GUARD TECHNICIAN VACANCY ANNOUNCEMENT

VACANCY ANNOUNCEMENT #

10-060A

OPEN PERIOD:

2/23/2010 – 3/25/2010

JOB TITLE:

Air Cargo Worker

PAY GRADE AND SERIES:

WG-5201-08

PAY RANGE:

\$18.62 - \$21.70

POSITION LOCATION:

Fresno, CA.

UNIT:144th FW**PDCN #: 80953000****Security Clearance Required:**

Secret

APPOINTMENT TYPE: INDEFINITE - DUAL STATUS**AREA OF CONSIDERATION:** CURRENT CALIFORNIA NATIONAL GUARD MEMBERS/TECHNICIAN

Military grade of E-3 through E-6.

Compatible Military Grade Assignment: AFSC 2T2X1.**Key Requirements:****THIS IS AN INDEFINITE POSITION**

Selectee may be non-competitively converted to permanent status if/when funding becomes available

This position is located in the Small Air Terminal Section of the Deployment and Distribution Flight, Logistics Readiness Squadron, Mission Support Group, in an ANG Aviation Wing. The primary purpose of this position is to perform a variety of Air Transportation functions which involve wing deployment training, passenger and cargo manifesting, Joint Inspection, load planning, determining cargo/passenger eligibility, establishing and maintaining air terminal security, Fleet Servicing, directly responsible for safe and efficient loading/offloading of all DOD-owned and controlled aircraft and ensuring In-transit Visibility (ITV).

Recruitment/Relocation Incentive/Advance in Hiring Rate Based on Superior Qualification IS NOT authorized.

PAYMENT OF PERMANENT CHANGE OF STATION (PCS): Payment of Permanent Change of Station (PCS) IS NOT authorized, based on a determination that PCS move is not in the Government interest

SUBJECT to NIGHT and/or ROTATING SHIFTS.

Position Requires Travel: Infrequent/Rare.

QUALIFICATIONS and EVALUATION:

General: Experience, education or training which demonstrates the knowledge of equipment and practices associated with the type of work to be done.

Air Cargo Worker WG-5201-08: Must have 12 months of specialized experience in verifying cargo against manifest; inspecting for damage or unusual condition of shipment; experience which demonstrates the applicant's knowledge of appropriate cargo locations considering factors such as use, sizes and shape of cargo; experience which demonstrates the knowledge of storing and handling hazardous cargo; experience in weight and balance computations, distribution and palletizing of loads; experience which demonstrates the ability to operate a forklift; experience in using automated or manual means to complete air movement records or reports; experience in operating sewing machine, punch presses, and stenciling machines; experience inspecting parachutes and identifying defective equipment.

KNOWLEDGE, SKILLS, AND ABILITIES: The following knowledge's, skills, and abilities will be used by the selecting officials to determine the best qualified applicants from which selection will be made:

1. Skill in verifying shortage, overage, and damaged condition of cargo.
2. Knowledge of storage procedures and safety requirements of cargo.
3. Knowledge of aircraft loading and unloading procedures, weight and balances, distribution, palletizing and

safety.

4. Ability to operate a forklift.
5. Knowledge of air movement forms, records and reports.
6. Ability to inspect, identify and repair various items by using sewing machines or punch presses.

CREDITING NATIONAL GUARD EXPERIENCE: NATIONAL GUARD SERVICE MAY BE CREDITED AS FULL-TIME EXPERIENCE WHEN EVALUATED AGAINST THE QUALIFICATION REQUIREMENTS FOR A MILITARY TECHNICIAN POSITION. EXPERIENCE MUST BE DIRECTLY RELATED TO THE POSITION AND MUST BE DESCRIBED IN THE WORK EXPERIENCE SECTION OF THE APPLICATION. THE LEVEL OF EXPERIENCE WILL BE DETERMINED BY THE ACTUAL DUTIES AND RESPONSIBILITIES PERFORMED.

CONDITIONS OF EMPLOYMENT:

- Must qualify for appropriate level of security clearance required for the position.
- Must maintain a compatible military unit, grade, and job assignment within the CA National Guard and wear appropriate military uniform and comply with required grooming standards.

HOW TO APPLY:

1. Submit an Optional Form (OF) 612, Optional Application for Federal Employment **OR** a current resume.
2. Submit any required documents (see Required Documents below).
3. Submit application package and title file "Resume" or "Application" with your first and last name to the California National Guard – HRO Office via email at: NGCAHRJOBSTECH@CA.NGB.ARMY.MIL
4. Please ensure that the Vacancy Announcement number and position title is indicated in the "subject" line of email.
5. When emailing documents, please submit them in one PDF file or Word file.

IF YOU DO NOT RECEIVE A CONFIRMATION EMAIL WITHIN 2 BUSINESS DAYS, PLEASE CONTACT THE HRO STAFFING TEAM AT (916) 854-3350

REQUIRED DOCUMENTS (Application Packet):

- OF 612, Optional Application for Federal Employment **OR** current resume (mandatory)

OPTIONAL DOCUMENT (Application Packet):

- SF 181, Ethnicity and Race Identification Form

THE FOLLOWING DOCUMENTS ARE NOT ACCEPTABLE AS ATTACHMENTS TO APPLICATIONS: PHOTOGRAPHS, COPIES OF POSITION DESCRIPTIONS, TRAINING CERTIFICATES, PERFORMANCE RATINGS (CIVILIAN OR MILITARY), AWARDS OR LETTERS OF APPRECIATION.

APPLICATION FORMS ARE AVAILABLE AT THE HUMAN RESOURCES OFFICE WEBSITE

www.calguard.ca.gov/cahr and at www.opm.gov/forms/ .

APPLICATIONS ARE ACCEPTED VIA EMAIL ONLY TO: NGCAHRJOBSTECH@CA.NGB.ARMY.MIL

The Human Resources Office will not accept applications via fax or mail without prior consideration from HRO Staffing. Resumes and Applications (OF 612) must include a valid return email address.

Upon receipt, the Human Resource Office will review your application packet to determine if it meets the minimum Qualifications Requirements and the Area of consideration. The rating you receive is based on your application and supporting documents that you provide. Please follow all instructions carefully. **Applications or resumes without a current return email will not be considered.** Errors or insufficient information may affect your rating.

ALL APPLICATIONS MUST BE RECEIVED IN THE HUMAN RESOURCES OFFICE (HRO) BY Midnight (Pacific Time) BY THE CLOSING DATE INDICATED ABOVE.

VETERANS PREFERENCE DOES NOT APPLY.

All California National Guard Technician Vacancy Announcements can be found on our job website. Questions about announcements or how to apply may be directed to HRO Staffing at (916) 854-3350 or via email to NGCAHRJOBSTECH@CA.NGB.ARMY.MIL

THE CALIFORNIA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER